

## WESTFIELD TOWNSHIP TRUSTEES

### Regular Meeting

December 5, 2011

7:00 pm

Trustee Oiler opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees present: Likley, aye; Oiler, aye; Harris, aye.

Guests were welcomed.

### FIRE

Chief Fletcher reporting: (copy of report is attached)

- 16 runs for Nov.
- Students that submitted posters for the Ohio Firefighters Association contest were treated to a pizza party by the Fire Association. Students were given certificates and a large copy of their poster for their achievement. Winners: K-3<sup>rd</sup> grade, Paige Ferguson; 4-6<sup>th</sup> grade Samantha Good.
- December 10<sup>th</sup> breakfast with Santa
- Department is considering changing to a different billing agent (Medicount) has the ability to combine reporting and billing program. Initial cost will be a 2% increase for billing of the receipts for the first 4 years but a potential savings of 4% after that. Reason for increase is they are providing a computer and software. It will out-perform what we have now as we are still having issues with the present program. I am familiar with this company.
- Several departments in the county have signed up for code messaging. The cost is \$79 per month with a \$100 one-time set-up fee.
- Continue to meet with Westfield Companies Risk Management Committee
- Explorer troop completed a 2 ½ day CPR course and 9 were certified CPR administrators
- I have received training for hydrant maintenance and then train our volunteers. We have received the tools and lubricant that the county uses.

### CEMETERY/PARK

Nothing to report

### ROADS

Trustee Oiler reporting:

- Trees on Kennard Rd between Westfield & Friendsville Road have been removed that was in the ditch line causing drainage issues and also hanging out into the road
- Trucks are ready to go for the winter season

### ZONING

Matt reporting:

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Westfield Township Trustees  
Regular Meeting  
November 7, 2011 @ 7:00 pm

- No permits issued
- Received letter from Medina Co Engineers office in reference to the 8070 Lake Rd property of unauthorized filling in the flood plain
- Lesiak property on Seville Rd. Front has been cleaned up but there is more stuff on the back side of the property near the railroad
- I have been in contact with Bryan Richter, Assist. Prosecutor in regard to the Rhodes property on Greenwich Road
- Have had several phone calls that TA wants to purchase the property across the street (Select Trucks) and use it for training, office and repair for training.

Trustee Oiler reported the county commissioners are putting together a resolution that will address the vacation of the portion of Westfield Landing Rd that is on the park district's property and agreement possibly next week.

Trustee Harris read a resignation letter from BZA member, Kelly Courie, effective Nov. 1, 2011.

There were 4 applications to the zoning boards: Kevin Daugherty wishes to be re-appointed to the BZA, Susan Brewer wishes to be re-appointed to the zoning commission, Pat Kwas would like to be on the BZA and Wayne Moore. The trustees will interview for the one open position Dec. 19<sup>th</sup> @ 6:30 pm

Martha reported that she received 8 applications for zoning secretary.

It was agreed to set Dec. 8<sup>th</sup> at 6:30 pm to interview for the zoning secretary position. Trustee Harris will call and set up the appointments.

Trustee Harris mentioned the letter that he prepared to be sent to the employees. Trustee Harris will ask Bill Thorne to review and wait for his recommendation.

The swimming pool language (Jim's and Gary's recommendations) will be tabled until after the first of the year.

#### FISCAL OFFICER

- Bills presented in the amount of \$15,805.38 (A copy of attached)

**Trustee Likley made a motion to approve the bills, seconded by Trustee Harris. Roll call: Oiler, aye; Likley, aye; Harris, aye**

- Fund status      Investment      \$517,452.74      Checking      \$321,184.35

#### MINUTES

**November 21, 2011 Trustee Harris moved to approve November 21, 2011 minutes as presented, seconded by Trustee Likley. Roll call: Likley, aye; Oiler, aye; Harris, aye**

**July 18, 2011 Trustee Oiler made a motion to make the correction of the numbering of a resolution. Change Resolution 2011-19 to 2011-20, seconded by Trustee Likley. Roll call: Likley, aye; Harris, aye; Oiler, aye**

#### OLD BUSINESS

**RESOLUTION 2011-33 A RESOLUTION TO APPROVE EMERGENCY MANAGEMENT REVERSE 911**

**Trustee Harris made a motion to adopt Resolution 2011-33, seconded by Trustee Likley.** Trustee Likley stated this will cost the township \$440.75 per year for this service which will be paid out of general fund.

**Roll call: Harris, aye; Oiler, aye; Likley, aye.**

Trustee Likley mentioned the chief's letter in September addressing a cost of living increase is not mentioned in his contract and also possible increase in vacation time plus the extension of his contract. We did approve the extension of his contract to 2016. Before our organizational meeting in January I wanted to address some of the other concerns the chief had. If compensation increase is in the works for the fire chief that we have some numbers prepared. We had talked in providing additional time off for the chief and I have prepared an amendment to our employee handbook as we do not address full-time salaried employees. A copy has been sent to Bryon Richter at the prosecutor's office for review as it addresses comp time hours that does not cost the township additional dollars. (copy in office for review)

Trustee Likley: At our last meeting a motion was made to rescind Resolution 2011-20 changing 6 properties on East Greenwich Rd. from RR to LC, do we have a resolution for that. Fiscal officer stated yes, it was prepared and certified as RESOLUTION 2011-34

Trustee Likley: Also at our last meeting we discussed the rescinding of the Comprehensive Plan that was passed September 26, 2011; **I would offer that motion this evening.**

Trustee Harris: I feel that the zoning commission made the correct recommendation, they put their time into it, they did their studies and I feel we should leave it as is.

Trustee Oiler: After re-studying, re-thinking and re-reading I have decided that I will stick with my vote, I will stick with my commitment and I believe the zoning commission did have the right professional people to discuss things with and bring out ideas and I believe the plan should stay as is and time to move on.

**Motion dies for lack of second.**

Trustee Likley: Mr. Scheetz's request for that to be amended will not be done.

#### NEW BUSINESS

Trustee Likley brought up the Gloria Glens fire-EMS contract expires Dec. 31, 2011. We need to address the contract. Lafayette will be meeting with Gloria Glens this week for fire & EMS services. Lafayette's millage is 3.5 mills. Westfield Township is at 1.5 mills. Trustee Oiler is extremely interested in working with Gloria Glens. Trustee Likley feels we need to add soft billing to the contract. The contract will be sent to legal counsel for the additional language. Trustee Likley will attend Gloria Glens council meeting Wednesday. Trustee Likley will do the delivering of the contract to Bill Thorne with the additional language.

Trustee Likley met with Mayor Horwedel to discuss the chief's salary. The mayor and fiscal officer desires to lessen the check writing. Fiscal officer, Martha Evans will look into a method that can reduce that aspect of the fire department's receipts & expenses. The mayor & fiscal officer suggested making the quarterly payments as established in our contract and crediting.

#### ANNOUNCEMENTS

Trustees special meeting to interview applications for zoning sec.

December 8, 2011 6:30 pm

Zoning Commission Regular Meeting  
Trustees will interview for BZA opening  
Trustees Regular Meeting

December 13, 2011 7:30 pm  
December 19, 2011 6:30 pm  
December 19, 2011 7:00 pm

Public Comment:

John Detchon stated he is running for the sheriff's position. He is retired from the law enforcement after serving 30 years.

**Trustee Harris made a motion to adjourn at 8:26 pm, seconded by Trustee Likley. Unanimous**

Approved Dec. 19, 2011